

A decorative banner with a central rectangular section containing text. The banner is light gray with a black outline and is set against a white background. The central section is a darker gray rectangle with rounded corners, containing the text "Curriculum Vitae", "1/8/1440", and "7/4/2019". The banner has a wavy, ribbon-like appearance with pointed ends.

Curriculum Vitae

1/8/1440

7/4/2019

In The Name Of Allah, The All-Merciful And Most Merciful

Curriculum Vitae
1/8/1440
7/4/2019



1st : Personal Information

Full Name:	Dr. Mohammad Ben Rashed Ben Ali Al Hezzani
Previous Position	The Royal Court: Consultant and General Director of the General Department of the Pursuance of Decrees and Decisions. B (15) (Early Retirement as of 3/1/1434 AH. [17-11-2012]
Place of Birth	Riyadh
Address	Riyadh P.O Box: 8345 Postal Code: 11482
	Land line : 0114251068 Mobile : 0505420409 Fax : 0114272715
	Personal Website : www.Hezzan.net E-mail: Hezzan@hotmail.com

2nd : Qualifications

Degree	Major	Faculty	University	Graduation Year
Doctorate Degree, with Honors.	Comparative Jurisprudence	Higher Institute of Justice, Saudi Arabia	Imam Mohamed Ben Saud Islamic University	1409 AH 1988-1989
Masters' Degree: Excellent	Comparative Jurisprudence	Higher Institute of Justice, Saudi Arabia	Imam Mohamed Ben Saud Islamic University	1403 AH 1982-1983

I was nominated for the Shariaa Faculty of Justice, and rejected the nomination.

3rd : Training

I had a number of English courses in Saudi Arabia, the UK and the US. I had also some training in General Administration and Computing.

4th : Work Experience

	Employer	Job Title	Starting Date
1.	The Royal Court	Consultant and General Director of the General Department of the Pursuance of Decrees and Decisions.	15/12/1432AH 11/11/2011
2.	Office of The Presidency of the Ex-Council of Ministers	Consultant and General Director of the General Department of Audit and Follow-up	02/01/1421 AH 7/4/2000
3.	Ministry of Education "Female Education"	Assistant Director of Educational Improvement	14/3/1412 AH 23-09-1991
4.	Ministry of Education "Female Education"	General Director of Educational Improvement.	15/12/1412 AH 17-06-1992
5.	Ministry of Education "Female Education"	General Director of Female Education, Tabuk.	18/04/1404 AH 22-01-1984
6.	Ministry of Education "Female Education"	Educational Supervisor: Intermediate College.	01/12/1398 AH 02-11-1978
7.	Saudi Development Fund: Staff Affairs Management	Staff Affairs Audit	01/02/1396 AH 23-11-1976
8.	Ministry of Civil Services: Recruitment Department	Recruitment	25/10/1394 AH 10-11-1974

5th : Academic Experience

	Employer	Job Title	Starting Date
1.	King Saud University	Teaching the Political System in Islam	1419/1420- 1998-1999
2.	King Saud University	Teaching the Political System in Islam	1420/1421- 1999-2000

6th : Major Governmental Activities

1.	Establishing The General Department of the Pursuance of Decrees and Decisions.
2.	Improving the General Department of Audit and Follow-up at Office of The Presidency of the Ex-Council of Ministers & supervising it for 11 years. During this period I presided the Permanent Committee for the Pursuance of work arrangements at the office for 9 almost 9 years (weekly committee)
3.	Establishing the Assistant Agency for Educational Improvement at the Ex-General Board of female Education and running it for almost 10 years.
4.	Establishing The Administration of Female Education in Tabuk & running it for almost 8 years.
5.	Establishing the Female Intermediate College in Riyadh & running it for almost 8 years.

7th : Conferences

I participated in over 20 conferences and seminars, either presenting papers, communications or heading panels in Saudi Arabia and abroad.

8th : Committees

I participated in membership and leading more than (40) educational and administrative committees, besides the participation in charitable councils committees.

9th : Projects / Reports / Studies

I supervised more than 90 publications of research, reports, plans, organizational guides, decisions, laws, educational administration and educational & administrative improvement.

10th : Media

I participated in some press, Radio and TV events (Educational- Religious- National)

11th : Publications

1.	The Selling of Estate and Fruits in Islamic Jurisprudence (MA thesis)
2.	The Laws of Deadline in Islamic Jurisprudence (Ph.D. thesis)
3.	Al Mizan in Beni Hazzen
The Laws of Deadline Series	
4.	Deadline in Financial and Bank Transactions
5.	Judicial Deadline

6.	A Letter to Passengers and Residents
7.	A Letter to Women
8.	On The Prayer Time
9.	A Letter to the Hajj (Pilgrim)
10.	A letter to Adolescent boys and girls

12th : Private Business

- Lawyer, Consultant, owner and head of Dr. Mohammad Ben Rashed Al Hezzani Bureau for Islamic and legal consultancy and law. License Number 42/43 of 23/2/1434 AH.
- Licensed consultant in Educational matters. License Number 553 of 2/2/1434.
- Licensed consultant in Administrative matters. License Number 1481 of 2/2/1434.
- Licensed consultant in Financial matters. License Number 1150 of 10/4/1435.

Accredited Memberships

- Accredited referee for The Ministry of Justice.
- Member of the Saudi Scientific Association of Justice.
- Member of the Saudi Association of Islamic Jurisprudence.
- Member of Saudi Law Association.
- Expert and referee for the G.C.C Commercial Arbitration Center.
- Member of the Arab Union of Lawyers.
- Member of the ICC.
- Member of the Saudi-Hungarian Business Council.
- Member of the Saudi-Hungarian Business Council.
- Dr. Mohammad Ben Rashed Al Hezzani Bureau for Islamic and legal consultancy and law earned the Membership of :
 - a. The Arab –British Commercial Chamber.
 - b. The Saudi –American Business Council.

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Global Laws Encyclopedia (International Lawyers Newspaper):

Founder and manager . License Number 1835 of 7/8/1435.

Website: www.iln.news

Email: ILN@ILN.news

Appendix

Training Courses

	Place	Program	Duration	Stating Date
1.	Saint Clair , Oxford , Britain	General and Academic English	1 year 4 months	26/4/1428 4-5-2007
2.	New Horizon Institute	Windows/Word	6 weeks	1422 – [2001]
3.	The British Institute	English	21 weeks	Sporadically
4.	The USA	English	43 weeks	Sporadically
5.	King Saud University	English	30 weeks	Sporadically
6.	Administration School	Medium Management	8 weeks	15/02/1404 20-11-1983

Projects / Reports / Studies I Supervised

A. General Director of the General Department of the Pursuance of Decrees and Decisions at the Royal Court.

	Topic
1.	Preparing the plan and mechanism of work in the administration
2.	Designing forms, organization styles and arrangements in the administration
3.	Preparing a mechanism to assess projects in governmental institutions
4.	Preparing a comprehensive report on the different governmental projects during seven years. The reports included the achieved parts, the unachieved parts and the causes and solutions to have them done on time.
5.	Taking part in preparing the work mechanism of the permanent committee of project supervision in the royal court

B. As I was Consultant and General Director of the General Department of Audit and Follow-up at the Office of The Presidency of the Ex-Council of Ministers.

	Topic	Number of Pages
1.	Work plan at the Department of Audit and Follow-up	47
2.	A guide to work arrangements at the Department of Audit and Follow-up	145
3.	A guide to Work Forms at the Department of Audit and Follow-up	174
4.	Scholarship Conditions at the Royal Court	15
5.	New Employee Guide	51
6.	A Synopsis of the recommendations of the Permanent Committee of Supervision	35
7.	First report of the Permanent Committee of Supervision 1425	52
8.	A Guide to Work Instructions at the Department of Audit and Follow-up.	75

9.	A guide to outgoing mail	14
10.	Reports of Evaluation Performance at the royal court for the administration and the Employees.	144
11.	A comparative study of work load at the Royal Court and some of the ministries.	43
12.	A primary Study to improve arrangements	31
13.	Developed Forms to evaluate Employee Performance	6
14.	A primary study to improve the Reception Hall and the management of incoming mail.	7
15.	Employee Training Program	6
16.	New Employee Introduction Program	14
17.	A primary study of reduction and objective categorization	3
18.	Work Report at the Royal Court	9
19.	A guide to task distribution in the Administration	6
20.	The form of Personal Interview for new employees	3
21.	Second report of the Permanent Committee of Supervision 1430	143
22.	Annual reports of Assiduity at the royal court	----
23.	Periodical reports on work achievement at the royal court and governmental institutions	-----
24.	Periodical report on the credentials of the employees of the Office of The Presidency of the Ex-Council of Ministers	----

C. As an Assistant Director of Educational Improvement.

	Topic	Number of Pages
1.	Female Education Book During 32 years	150
2.	The terms and conditions of printing Textbooks	120
3.	A guide to printing textbooks	54
4.	The Annual Report of Female Education for the year 1412/1413 1992/1993	400

5.	The results of the First Annual Meeting of Female Education Affiliates	98
6.	Technical Characteristics of Labs	119
7.	Teacher's Guide to Teaching Aids	220
8.	The results of the First Annual Meeting of Educational Directors 1416. [1995]	30
9.	The Rules of textbook Writing	54
10.	The Rules of textbook Editing	47
11.	A Synopsis of Educational Research	47
12.	A Guide to Research and Dissertations (Masters' & Ph.D.)	161
13.	A paper presented in Tunisia on the importance of Environmental Education in the Arab Countries	25
14.	A paper presented in Beirut on the Elimination of Illiteracy and General Culture in the Arab Countries	19
15.	A paper presented on Student density in Public Education in leading schools	18
16.	A paper presented in the Fourth Cultural Session on the Challenges facing Female Teachers with regard to Syllabus	17
17.	A paper presented in a conference for the GCC countries on Comprehensive Training for the Elimination of illiteracy.	8
18.	A guide to Interviews for Contracting Committees	26
19.	How to Work in contracting Committees (The preparatory committees)	33
20.	Evaluating Research Questionnaires	8

21.	Evaluating Research Questionnaires for the General Administration of Educational Research	21
22.	Work Guide of The General Administration of Syllabi	28
23.	Work Guide of The General Administration of Educational Techniques.	13
24.	Work Plan for the preparation and Writing of New Textbooks	26
25.	A guide to Textbooks Writing Candidates	30
26.	Technical Characteristics of Scientific tools in Primary Education	71
27.	Technical Characteristics of Scientific tools in Intermediate Education	107
28.	A guide to Map Printing	24
29.	Analyzing the Study Plan of The Educational Stages	2
30.	A project plan to improve syllabi at King Fahad Petroleum University.	9
31.	A guide to projects and Educational Programs at the Assistant agency of Educational Improvement	30
32.	The Scientific Content of Safety and Security	150
33.	A guide to Committees at Assistant Agency up to 1/1/1416 [31-5-1995]	20
34.	The Scientific Characteristics of the Mobile Scientific Labs	11
35.	The Terms and Conditions of Maintenance of Audio-visual systems in Textile centers	7
36.	Technical Characteristics of Scientific Equipments for Secondary Education	103

37.	A program to improve syllabi – Public Education	15
38.	Educational Sections for Public Education	27
39.	Female Education in Saudi Arabia: An Overview of the Challenges and Expectations (Arabic & English) It was presented during the visit of the Japanese Group to the Kingdom in 1418. [1997]	33
40.	A Summary of the Conference of the Consultative Commission	150
41.	The Scope of Educational Research, Amman	15
42.	Female Education in KSA in 100 years	1030

D. As General Director of Female Education, Tabuk.

	Topic	Number of Pages
1.	A guide to Educational Affairs	386
2.	Exam Guide	8
3.	A guide to Employee Affairs	18
4.	A guide to Engineering Work	245
5.	A guide to Forms and general Printing	341
6.	A guide to Forms and Educational Handouts	48
7.	Visitor's Guide to Female Education in Tabuk	134
8.	A guide to School Needs	20
9.	A User and maintenance guide of visual Equipments	12
10.	A guide to Secondary School Needs of lab and chemical products	33
11.	A guide to the distribution of lab and chemical products for Intermediate and secondary Education	36
12.	A Guide to Scientific Experiments in chemistry in secondary Education and Teacher training colleges	200
13.	A Guide to Scientific Experiments in Physics in secondary Education and Teacher training colleges	186

14.	A Guide to Scientific Experiments in biology in secondary Education and Teacher training colleges	200
15.	A guide to Female teachers (Lab Experiments)	138
16.	The Standards of Distributing Furniture and School Equipments	13
17.	Time Plan of Administrative work	80
18.	An Overview of The Arab Day of The Elimination of Illiteracy	80
19.	Third Statistical Report 1405/1406 [1985/1986]	76
20.	Fourth Statistical Report 1406/1407 [1986/1987]	71
21.	Fifth Statistical Report 1407/1408 [1987/1988]	74
22.	Sixth Statistical Report 1408/1409 [1988/1989]	112
23.	A guide to The Book Fair Held in the Direction of Female Education, Tabuk.	104
24.	A guide to the Needs of Intermediate Colleges	27

E. As a Supervisor of the Girls' Intermediate College, Riyadh.

	Topic	Number of Pages
1.	A guide to Faculty Members Riyadh Intermediate College of Education	15
2.	A Guide to Studies Riyadh Intermediate College of Education	12
3.	A Guide to Riyadh Intermediate College of Education	44

Committees

Committees I was member of :

A. During my service at the Office of the Presidency of the Ex-Council of Ministers.

1.	Head of the Training and scholarship Committee	The Office of the Presidency of the Ex-Council of Ministers	Head of committee
2.	Head of the Permanent Committee of Weekly Control	The Office of the Presidency of the Ex-Council of Ministers	Head of committee

B. Assistant Director of Educational Improvement at the Ministry of Education (Female Education).

	Committee	Location	Type of Activity
1.	Committee of Making Recommendations for the first annual meeting of female education affiliates	Ministry of Education Female Section	Head of Committee
2.	Scholarship and Training Committee	Ministry of Education Female Section	Member
3.	Contracting Committee for Public Education 1412 AH.	Cairo	Head
4.	Contracting Committee for Public Education 1412 AH.	Cairo	Head
5.	Committee of Syllabus Assessment for Nursery Schools	Ministry of Education Female Section	Member
6.	Committee of the Law of Student's Hearing	Ministry of Education	Member
7.	Educational Improvement	Ministry of Education Female Section	Head
8.	Pursuance of the Recommendations of the First Annual Meeting	Ministry of Education Female Section	Member
9.	Final Drafting of Legal Committees Reports	Ministry of Education Female Section	Head
10.	Legal and Political Committee	Ministry of Education Female Section	Head
11.	Permanent Committee of Education and Professional Training	Ministry of Education Female Section	Member
12.	Technical Committee of the General Secretary of the High Committee of Educational Policy	High Committee of Educational Policy	Member

13.	The Association of Educational and Psychological Sciences	King Saud University	Member
14.	Consultative Commission	Ministry of Education Female Section	Coordinator
15.	Integrating IT in Syllabi	Ministry of Education Female Section	Member
16.	Syllabus Design	Ministry of Education Female Section	Head
17.	The National Committee of Public Education	King Abdul Aziz City	Member
18.	High Committee of Syllabus and Programs	Ministry of Education	Member
19.	Presidency Council	Ministry of Education Female Section	Member
20.	Syllabus Design for Islamic Jurisprudence for 3 rd Grade and Teacher Training Schools.	Ministry of Education Female Section	Member
21.	Legal Audit of Professional Education	Ministry of Education Female Section	Head
22.	Permanent Committee of Research and Writing	Ministry of Education Deanship of Female Colleges	Member
23.	Secondary Education Committee	Ministry of Education	Member
24.	Permanent committee of Textbooks	Ministry of Education Female Section	Vice Head
25.	Measurement & Assessment Committee	Ministry of Education	Member
26.	Comprehensive Educational Assessment	Ministry of Education Female Section	Member
27.	Assessment of Educational Readiness	Ministry of Education Female Section	Member
28.	Security Aspect of Public Education – Male- in KSA	Ministry of Education	Member
29.	Redesigning Nursery School Syllabi	Ministry of Education Female Section	Head
30.	Studying research plans and their Implementation	Ministry of Education Female Section	Vice Head
31.	Research Assessment	Ministry of Education Female Section	Vice Head
32.	Syllabus Supervision Committee	Ministry of Education Female Section	Project head

C. As I was serving as Director of Public Education in Tabuk

	Committee	Location	Type of Activity
1.	Committee of Regulation and Supervision of Exams for the Intermediate Education 1405/1406 [1985/1986]	Tabuk	Head
2.	Contracting Committee of Intermediate Colleges 1407 [1987]	Cairo	Head
3.	Contracting Committee of Intermediate Colleges 1409 [1989]	Cairo	Head
4.	Committee of the Development and Improvement of Villages in Tabuk	Tabuk	Member
5.	High Committee of Prince Fahd Ben Sultan Award for Scientific Excellence	Tabuk	Member
6.	Administration Board of Quran Teaching Group	Tabuk	Trustee
7.	Administration Board of King Abdul Aziz Charity Association	Tabuk	Head

Symposiums and Conferences

	Place	Topic	Location	Beginning	End
1.	The Commercial and Industrial Chamber Riyadh "Riyadh Economic Conference"	Towards a Permanent Economic Development	Riyadh	26/2/1437 8-12-2015	28/2/1437 10-12-2015
2.	Council of the Saudi Chamber The Gulf Economic Conference	Partnership between the Private and the Public Sectors	Doha	12/1/1437 25-10-2015	13/1/1437 26-10-2015
3.	The Commercial and Industrial Chamber Riyadh "Riyadh Economic Conference"	Improving the Judicial System	Riyadh	22/8/1436 10-6-2015	22/8/1436 10-06-2015
4.	Council of the Saudi Chamber	Conference of Arab Businessmen and Investors	Cairo	29/1/1436 22-11-2014	1/2/1436 24-11-2014
5.	Council of the Saudi Chamber	Arab-Hungarian Business Conference	Riyadh	22/5/1435 24-03-2014	24/5/1435 26-03-2014
6.	King Abdullah City of Nuclear and Renewable Energy	Conference of Saudi Permanent Energy	Riyadh	13/6/1435 13-4-2014	14/6/1436 4-4-2015
7.	Ministry of Education "Higher Education"	Ezio Lang Exhibition 2000 (10 days)	Paris	15/11/1420 21-2-2000	24/11/1420 1-3-2000
8.	7 th Annual Meeting for Educational Directors, Mecca.	Presenting a report on Syllabus improvement and presiding a panel	Holy Mecca	29/10/1420 5-2-2000	22/11/1420 28-02-2000
9.	The Saudi Association of Educational and Mental Sciences	Participating in the 8 th Annual conference on "Syllabi: A reflective and futuristic look"	Riyadh	1/8/1420 10-11-1999	2/8/1420 11-11-1999
10.	The Saudi Association of Educational and Mental Sciences	Presenting a paper on "Students' Density"	Riyadh	3/7/1420 13-10-1999	3/7/1420 13-10-1999
11.	General Secretary for the celebration of 100 th Anniversary of the Kingdom	Trustee of one of the session on KSA.	Riyadh	8/10/1419 26-1-1999	11/10/1419 29-01-1999
12.	Ministry of Education (Female Education)	Participating in a conference	Amman	14/7/1419 4-11-1998	17/7/1419 7-11-1998
13.	Ministry of Education	Sixth Annual Meeting	Abha	18/12/1418 16-4-1998	20/12/1418 18-04-1998

14.	Ministry of Education	The Common Meeting with the Japanese Delegates: Presenting a paper.	Riyadh	25/11/1418 24-03-1998	26/11/1418 25-03-1998
15.	Ministry of Education "Higher Education"	Higher Education Conference in Saudi Arabia: A futuristic look.	Riyadh	24/10/1418 22-02-1998	28/10/1418 24-02-1998
16.	Ministry of Education (Female Education)	Directors Meeting	Riyadh	13/8/1418 13-12-1997	14/8/1418 14-12-1997
17.	Ministry of Education (Female Education)	Twelfth International Conference on Gifted children	Seattle	25/3/1418 30-07-1997	29/3/1418 03-08-1997
18.	Ministry of Education (Female Education)	49 th Conference for International Educators Union	Vancouver	14/1/1418 21-05-1997	17/1/1418 24-05-1997
19.	Ministry of Education	5 th Annual Meeting of Directors: "The Economics of Education"	Riyadh	23/11/1417 01/04/1997	27/11/1417 05-04-1997
20.	Ministry of Education	Secondary Education Conference	Riyadh	19/8/1417 30-12-1996	19/8/1417 30-12-1996
21.	Ministry of Education	An Introductory Conference on the Educational Organization in which the Kingdom is a member.	Riyadh	12/7/1417 24-11-1996	14/7/1417 26-11-1996
22.	Ministry of Education (Female Education)	Syllabus Related Challenges facing female teachers	Riyadh	19/7/1417 01-12-1996	21/7/1417 03-12-1996
23.	The Arab Organization of Education, Culture and Sciences	Comprehensive training to eliminate illiteracy	Riyadh	10/7/1416 03-12-1995	14/7/1416 07-12-1995
24.	Ministry of Education (Female Education)	Female Education Directors Meeting	Riyadh	17/5/1416 12-10-1995	17/5/1416 12-10-1995
25.	The Arab Organization of Education, Culture and Sciences	Presenting a paper in the conference on Eliminating Illiteracy and Common Culture in the Gulf	Beirut	22/3/1415 30-08-1994	25/3/1415 02-09-1994
26.	King Abdul Aziz City of Science and technology	Technological Development in Saudi Arabia	Riyadh	28/7/1414 11-01-1994	1/8/1414 13-01-1994

27.	The Arab Organization of Education, Culture and Sciences	Environmental Education in the Arab Countries	Tunis	5/8/1413 28-1-1993	7/8/1413 30-01-1993
28.	King Saud University	Towards a Future Strategy of Teacher training in KSA	Riyadh	14/6/1413 09-12-1992	16/6/1413 11-12-1992
29.	Ministry of Education (Female Education)	First Annual Meeting for Female Education Affiliates (Supervising a book on the meeting)	Riyadh	3/11/1412 6-5-1992	5/11/1412 8-5-1992
30.	King Saud University	Primary Education and its role in Developing the student's basic skills	Riyadh	20/12/1411 03-07-1991	22/12/1411 05-07-1991
31.	Ministry of Education	Educational Directors conference	Riyadh	6/5/1405 27-01-1985	9/5/1405 30-01-1985
32.	The Arab Organization of Education, Culture and Sciences	The conference of the Educational Techniques Leaders in the Arab countries	Kuwait	10/1/1402 07-11-1981	15/1/1402 12-11-1981

Note : All the achievements I have been able to make throughout my professional life were with the help of Allah, glorified and exalted be He -in the first place-, and thanks to the guidance of my bosses, and the support of my colleagues, in their respective divisions in the second place.